

Town of Ridgefield
Parking Authority Meeting
October 16, 2025 – 8:00 a.m.
Town Hall Small Conference Room, 400 Main Street, Ridgefield, CT
MEETING MINUTES – UNAPPROVED/UNREVISED

Members present: J. Wilmot, E. Burns, M. Recck

Members absent: None

Also Present: L. Yarrish, Parking Enforcement Officer

Chairman Recck called the meeting to order at 8:04 a.m.

1. Approval of minutes from September 18, 2025. Mr. Recck moved, and Ms. Wilmot seconded, approval of minutes for 9/18/25. Motion passed 3 – 0.
2. Parking Enforcement Officer report. Mr. Yarrish reported that the Parking Enforcement Officer vacancy has not yet been filled. New/updated signage has been installed in lots managed by the town, including multiple, more visible 30-minute signs in front of Village Wine Shop. Mr. Yarrish will inform the owner that his own signs must be removed. There are a number of events occurring in town this weekend (10/18-10/19), including an art show in Ballard Park (both days), the Playhouse gala and No Kings Day on the VP fields. The No Kings Day requested additional handicap spaces be designated in the Governor Street lot, but after discussion, it was agreed that that could not be done. It is hoped that people attending the event will carpool and park at VP and ERMS, if parking isn't available at the old high school due to the Playhouse gala set up.
3. Discussion letter to Board of Police Commissioners. Mr. Recck shared a draft of a letter to be sent to the Police Commission to request limiting oversized vehicles from parking on Main Street/Route 35. His draft was discussed, and with small amendments, was approved. Mr. Recck will finalize and send to the Commission.
4. Whistle Stop Bakery update. Mr. Recck reported that First Selectperson Marconi said he was not inclined to require the owner to serve in the morning because there has been a reduction of the use of the lot by commuters since Covid. The PA members had a general discussion of this situation and the impact the lack of coffee/breakfast snacks might have on the use of the lot. Ms. Burns felt strongly that it should be required to encourage use of the station, but agreed that since the Depot Road bridge was closed in 2019, access is more difficult and usage is down, in particular by daily users. The new bridge construction is underway and is anticipated to be completed by May, 2026. At that time, this topic will be revisited.
5. Continuation of CVS/USPS lot discussion. No update. Since this is important issue, Mr. Recck will keep it on the agenda.
6. Regency Centers, 404-424, 424R and 426 Main Street. Mr. Recck sent the revised draft to the responsible parties in Regency, and has not yet heard back from them. He will follow up next week to see if they have any questions or issues.
7. Parking data review. Mr. Recck distributed the report for September and it showed 139 tickets issued and 114 daily parking fees at BTS. Tickets issued decreased by 30 but BTS daily fees

increased by 74. He will request a report of the number of BTS permits sold this year. He also presented a report of permits sold in the Central Business District for the second half of 2025. Bailey Avenue and Donnelly were sold out, but a few remained available in CVS and Willett.

8. Other business: Ms. Wilmot and Ms. Burns reported that they had been re-appointed by the Board of Selectpersons for another term on October 8. There were a number of questions posed by the Selectpersons and the idea of a kiosk was mentioned to allow for longer than 2-hour parking (for a fee) in part of the Bailey Avenue lot to address the needs for some of the hair salons downtown whose patrons need more than 2 hours for a visit, and for shoppers who might also want to have lunch downtown. This issue will be researched and put on a future agenda.

Adjournment. Ms. Burns moved, and Mr. Recck seconded a motion to adjourn at 9:06 a.m. Motion approved 3 – 0.

Respectfully submitted,
Ellen Burns